

3801 Russell Road Alexandria, Virginia 22305 Phone: 703.548.1888

## **Application Procedure Form**

**Please print** your child's name and grade/preschool class and return this form along with your Application Packet which must include the following:

- Copy of Birth Certificate (original must be presented in person for verification)
- Baptismal Certificate (if Catholic)
- Emergency Care Form
- Virginia School Entrance Health Form and Immunization Record
- (additional for **1-8<sup>th</sup> grades only**) All of the above plus:
- Release of Records Form
- Most recent report card with standardized test results.
- Additional parent/student information packet.

Application fee: \$50 non-refundable and included with application.

**Registration fees:** All students: \$100 non-refundable registration fee due upon acceptance. Non – Refundable tuition deposit due upon acceptance. (\$300 Preschool, \$500 K-8) Books/Materials/Technology (K-8<sup>th</sup> grade) \$450 is included with tuition and payable over 12 months through FACTS.

*Materials/snacks (2 day Angels, \$150, 3 day Lambs, \$175 and 5 day Shepherds, \$200)* is included with tuition and payable over 12 months through FACTS.

## FACTS registration must be completed by April 2<sup>nd</sup> 2019.

## Please mark your 1<sup>st</sup> and 2<sup>nd</sup> choice for preschool classes:

Child's name	Date of Birth	Angels (2yr old by Sept.30) 2 day Mon/Tue 2 day Thurs/Fri
Child's name	Date of Birth	Lambs (3yr old by Sept.30) M,W,Fri Lambs (3 yr old by Sept 30)Tu,W,Th
Child's name	Date of Birth	Shepherds (4 yr old by Sept. 30/5yr old) 5 day Kindergarten (5yr old by Sept 30)
Child's name	Date of Birth	
Child's name	Date of Birth	Grade Current School



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Parent(s) name: _		
Phone:	email	Current Parish: